

Jefferson Township Public Library
Board of Trustees
April 14, 2026 Meeting Minutes

APPROVED

The meeting was called to order at 4:00 p.m. by Christine Williams.

Roll Call

Present	Christine Williams
Present	Sheila Brown
Present	Anne Augustyn
Present	Jay Dunham
Present	Jane Grossman
Excused	Jeanne Howe
Present	Carol Punturieri
Present	Heather Tasker
Present	Gerri Wilpert

A motion was made by Sheila Brown to approve the agenda and was seconded by Gerri Wilpert

Aye	Christine Williams
Aye	Sheila Brown
Aye	Anne Augustyn
Aye	Jay Dunham
Aye	Jane Grossman
Excused	Jeanne Howe
Aye	Carol Punturieri
Aye	Heather Tasker
Aye	Gerri Wilpert

A motion was made by Carol Punturieri to approve the minutes from February 10, 2026, and was seconded by Anne Augustyn:

Aye	Christine Williams
Aye	Sheila Brown
Aye	Anne Augustyn
Aye	Jay Dunham
Aye	Jane Grossman
Excused	Jeanne Howe
Aye	Carol Punturieri
Aye	Heather Tasker
Aye	Gerri Wilpert

A motion was made by Sheila Brown to approve the treasurer's report and was seconded by [Gerri Wilpert](#)

Ms. Augustyn reviewed the treasurer's report from March 2026.

Aye	Christine Williams
Aye	Sheila Brown
Aye	Anne Augustyn
Aye	Jay Dunham
Aye	Jane Grossman
Excused	Jeanne Howe
Aye	Carol Punturieri
Aye	Heather Tasker
Aye	Gerri Wilpert

A motion was made by Anne Augustyn to approve the bills for payment and was seconded by Jay Dunham

Aye	Christine Williams
Aye	Sheila Brown
Aye	Anne Augustyn
Aye	Jay Dunham
Aye	Jane Grossman
Excused	Jeanne Howe
Aye	Carol Punturieri
Aye	Heather Tasker
Aye	Gerri Wilpert

Public Comments

There were no public comments.

Correspondence

Director's Report

Mr. Stephens discussed his plans for retirement on April 1, 2027. He reviewed the Trustee's option for selecting a new Director.

Old Business

Mr. Stephens presented an update on quotes for the replacement of the retaining wall in the front of the library. He will be asking the Township if they can remove the existing wall. Mrs. Williams and Mrs. Brown suggested meeting with the Mayor to discuss a plan for the Municipal complex.

Mr. Stephens presented the requested revision to the Tutoring policy

Mr. Dunham made a motion to adopt the policy and revisions. The motion was seconded by Mrs. Brown

Aye	Christine Williams
-----	--------------------

Aye	Sheila Brown
Aye	Anne Augustyn
Aye	Jay Dunham
Aye	Jane Grossman
Excused	Jeanne Howe
Aye	Carol Punturieri
Aye	Heather Tasker
Aye	Gerri Wilpert

New Business

Mr. Stephens advised the Trustees that the May meeting date may be changed due to the selection of the Library scholarship recipients.

A motion was made by Jay Dunham at 4:44 p.m. to adjourn the meeting and was seconded by Heather Tasker

Aye	Christine Williams
Aye	Sheila Brown
Aye	Anne Augustyn
Aye	Jay Dunham
Aye	Jane Grossman
Excused	Jeanne Howe
Aye	Carol Punturieri
Aye	Heather Tasker
Aye	Gerri Wilpert

The next regular meeting is scheduled for May 12, 2026, at 4:00 pm.

Respectfully Submitted,
Seth Stephens